

TUITION DURATION TARGET CERTIFICATION

\$5,000 51 weeks Mental Health Technician Certification (MHTC)  
Certified Electronic Health Records Specialist (CEHRS)

ISSUING AUTHORITIES



REQUIREMENTS

High School Diploma or GED  
Laptop/PC with built-in or external microphone

Call us anytime  
(800) 734-1175

PROGRAM DETAILS

The Mental Health Support Professional Apprenticeship program is designed to prepare individuals for a fulfilling and high-demand career in mental health care. In this field, professionals assist licensed mental health practitioners, including psychiatrists, psychiatric nurse practitioners, and therapists, in providing comprehensive care for psychiatric patients.

This program readies students for certification as a Mental Health Technician - Certified (MHTC) by the American Medical Certification Association (AMCA) and Certified Electronic Health Records Specialist (CEHRS) through the NHA.

The core course, HI-7013: Fundamentals of Mental Health Care, establishes a robust foundation for graduates to care for individuals with mental or emotional conditions. The curriculum delves into mental health while also covering administrative and patient intake topics. The interactive course engages students with virtual scenario-based learning exercises and three-dimensional clinical skills demonstrations.

Given that graduates will work in healthcare, fluency in the language of medicine and a basic understanding of human anatomy and physiology are crucial. HI-1014: Introduction to Human Anatomy and Medical Terminology addresses these fundamentals.

In healthcare facilities, electronic health records (EHR) and web-based software are commonplace for documenting client care and managing practices. HI-1018: Electronic Health Records imparts knowledge of practice management, EHR software, and a solid understanding of HIPAA and HITECH privacy and security laws.

Beyond certification exams, today's top job candidates must possess soft skills and practical knowledge for success in any work environment. PS-1011: Professionalism in Allied Health provides training in professionalism based on input from employers and industry professionals, equipping students with sought-after soft skills.

Payment for both the Mental Health Technician Certification (MHTC) and Certified Electronic Health Records Specialist (CEHRS) exams are covered by MedCerts. The Registered Apprenticeship program is comprised of MedCerts online training programs as well as 2000 hours of on-the-job training with a sponsoring employer. MedCerts Apprenticeship programs combine class training and "on-the-job training" to provide individuals the opportunity to apply the knowledge and skills learned with an employer to quickly become a strong contributor in the workplace.

ATTAINABLE CAREERS

- Psychiatric Technician
- Mental Health Specialist
- Behavioral Health Aide/Technician
- Therapeutic Program Worker
- Health Care Aide/Technician
- Residential Aide

Throughout the Mental Health Support Professional Apprenticeship program, students will learn the skills to:

- ✓ Demonstrate understanding of Electronic Health Record (EHR) functionality and documentation
- ✓ Distinguish intake, crisis care, inpatient care, and discharge duties
- ✓ Recognize psychology and substance use terminology and apply that knowledge where applicable to psychiatric team communication
- ✓ Demonstrate skills in observation, communication, interpersonal needs and working well under stress
- ✓ Maintain client confidentiality and adhere to HIPAA and HITECH privacy and security laws

CAREER SERVICES

For all MedCerts Students that are not affiliated with an employer partner, you also have the added benefit of Job Search Assistance including guidance with resume building, networking, interviewing, and job search tips.

MedCerts is a Department of Labor Registered Apprenticeship Intermediary Sponsor. MedCerts has competency-based standards and will provide all the Technical assistance and support for employers.

Some training programs and/or certifications may not be accepted in your state, please review our [State Restriction](#) page to confirm eligibility



Certifications	Issuing Authority	Exam Details
Mental Health Technician Certification (MHTC)	The American Medical Certification Association (AMCA)	100 multiple choice questions Time limit: 2 hours
Certified Electronic Health Records Specialist (CEHRS)	National Healthcareer Association (NHA)	110 multiple choice questions Time limit: 1 hour 50 minutes

Course Code	Title	Hours	Weeks	Course Materials (Included)
PS-1011A	Professionalism in Allied Health	32	4	None
HI-1014A	Introduction to Human Anatomy and Medical Terminology	96	18	PDF
HI-7013A	Fundamentals of Mental Health Care	96	18	eBook
HI-1018A	Electronic Health Records	64	11	eBook

EXPERIENTIAL/CLINICAL COMPONENT:

Experiential/Clinical Component Requirements (not applicable to the HI-7300 Mental Health Support Professional Apprenticeship Program) – Once students complete this program, they will be able to immediately start working with Career Services at MedCerts. Experiential learning or clinicals are not required to get a job in this field.

CRIMINAL BACKGROUND CHECKS AND DRUG SCREENING POLICY:

MedCerts does not perform criminal background checks, nor do we test students for illicit drug use. Please be advised that while MedCerts does not perform these checks, the student's drug, criminal, or immunization status may prevent clinical/externship placement and future employment as a healthcare or IT professionals. Externship sites, employers, and State Boards of Pharmacy or other regulatory boards have regulations about immunizations, drug use, and criminal backgrounds. Regulatory boards, externship sites, employers, and other organizations that may require these screenings for placement, and adverse results may prohibit you from moving forward in the program. Candidates with a felony conviction are not eligible to participate in ANY MedCerts program that includes the Pharmacy Technician certification as a primary or secondary certification

The student understands that MedCerts does not hold any control over the drug, immunization, criminal, or background screening processes or policies held by any organization outside of MedCerts.



Upon 100% completion of this program, students will receive a "MedCerts Certificate of Completion." This is proof of completion of training but isn't a nationally recognized certification. Students are expected to take and pass the national certification exam through the issuing authority for recognized certification in their field.