

# HI 6000A

## Medical Assistant Apprenticeship Program



TUITION	DURATION	TARGET CERTIFICATION	ISSUING AUTHORITIES	REQUIREMENTS	
\$5,000	51 weeks	Certified Clinical Medical Assistant (CCMA) Certified Medical Administrative Assistant (CMAA)		High School Diploma or GED	Call us anytime (800)734-1175

### PROGRAM DETAILS

A Certified Medical Assistant is a valuable part of the healthcare team, providing patient care under the supervision of a physician and other licensed healthcare providers. Our Medical Assistant training not only allows you to learn how to provide clinical care but also learn how to complete medical administrative tasks.

Our robust online Medical Assistant training includes four courses to complete your Certified Clinical Medical Assistant training: Human Anatomy and Medical Terminology, Professionalism in Allied Health, Clinical Medical Assisting and Medical Office Procedures and Administration. These courses will offer you the medical knowledge, front and back-office skills and bedside manner to properly and effectively help patients.

Upon completion of your medical assistant training, you are eligible for the Certified Clinical Medical Assistant (CCMA) and Certified Medical Administrative Assistant (CMAA) exams, issued by the National Healthcareer Association (NHA). MedCerts covers the cost of all exams.

The Registered Apprenticeship program is comprised of MedCerts online training programs, as well as 2000 hours of on-the-job training with a sponsoring employer. MedCerts Apprenticeship programs combine class training and “on-the-job training” to provide individuals the opportunity to apply the knowledge and skills learned with an employer and quickly become a strong contributor in the workplace.

### CAREER SERVICES

For all MedCerts Students that are not affiliated with an employer partner, you also have the added benefit of Job Search Assistance including guidance with resume building, networking, interviewing, and job search tips.

### ATTAINABLE CAREERS

- Certified Clinical Medical Assistant
- Medical Office Assistant
- Chiropractor Assistant
- Optometric Technician
- Clinical Assistant
- Medical Assistant

Throughout the Medical Assistant program, students will learn the skills to:

- ✓ Comply with HIPAA/HITECH, OSHA, CMS and other healthcare regulations and laws as they apply to patient information
- ✓ Comprehend the use of diagnosis and procedure codes as they relate to electronic health records
- ✓ Administer medications and assist with minor procedures
- ✓ Understand basic human anatomy and utilize medical terminology in order to effectively communicate in a healthcare facility
- ✓ Record vital signs, take medical histories and prepare patients and rooms for examinations

*MedCerts is a Department of Labor Registered Apprenticeship Intermediary Sponsor. MedCerts has competency-based standards and will provide all the Technical assistance and support for employers.*

**Some training programs and/or certifications may not be accepted in your state, please review our [State Restriction](#) page to confirm eligibility**



Certifications	Issuing Authority	Exam Details
Certified Clinical Medical Assistant (CCMA)	National Healthcareer Association (NHA)	150 multiple choice questions Time limit: 3 hours
Certified Medical Administrative Assistant (CMAA)	National Healthcareer Association (NHA)	110 multiple choice questions Time limit: 2 hours 10 minutes

Course Code	Title	Hours	Weeks	Course Materials (Included)
PS-1011A	Professionalism in Allied Health	32	2	None
HI-1014A	Introduction to Human Anatomy and Medical Terminology	96	12	PDF
HI-1011A	Medical Office Procedures & Administration	96	12	eBook
HI-6010A	Clinical Medical Assisting	224	25	eBook

### EXPERIENTIAL/CLINICAL COMPONENT:

Experiential/Clinical Component Requirements (not applicable to the HI-6000 Medical Assistant Program) – Once students complete this program, they will be able to immediately start working with Career Services at MedCerts. Experiential learning or clinicals are not required to get a job in this field.

### CRIMINAL BACKGROUND CHECKS AND DRUG SCREENING POLICY:

MedCerts does not perform criminal background checks, nor do we test students for illicit drug use. Please be advised that while MedCerts does not perform these checks, the student’s drug, criminal, or immunization status may prevent clinical/externship placement and future employment as a healthcare or IT professionals. Externship sites, employers, and State Boards of Pharmacy or other regulatory boards have regulations about immunizations, drug use, and criminal backgrounds. Regulatory boards, externship sites, employers, and other organizations that may require these screenings for placement, and adverse results may prohibit you from moving forward in the program. Candidates with a felony conviction are not eligible to participate in ANY MedCerts program that includes the Pharmacy Technician certification as a primary or secondary certification

The student understands that MedCerts does not hold any control over the drug, immunization, criminal, or background screening processes or policies held by any organization outside of MedCerts.



*Upon 100% completion of this program, students will receive a “MedCerts Certificate of Program Completion.” This is proof of completion of training but isn’t a nationally recognized certification. Students are expected to take and pass the national certification exam through the issuing authority for recognized certification in their field.*

Please carefully review the above program specific information and contact your Student Success Advisor if you have any questions or require further clarification of the contents.